



**McGowan Park PAC
October 1, 2018
McGowan Park Elementary Library**

Called to order 6:45pm

In Attendance: Coralee Kwiatkowski, Christina Hamaguchi, Chelsea Lee, Fiorella Batch, Megan Leis, Nichole Rae, Sara Sundholm, Joanna Clark, Rebecca Warner, Cori Wickes, Jo McKenna

Adoption of Previous Minutes: motioned by Nichole Rae, seconded by Sara Sundholm

AGM: Voting of Executive

Chair: Coralee Kwiatkowski – Motioned by Nichole Rae, seconded by Christina Hamaguchi

Vice Chair: Rebecca Warner – Motioned by Nichole Rae, seconded by Joanna Clark

Treasurer: Nichole Rae (this is only for the interim until a replacement steps up) Motioned by Coralee Kwiatkowski, seconded by Sara Sundholm

Secretary: Sara Sundholm (this is only for the interim until a replacement steps up) Motioned by Coralee, seconded by Nichole Rae

D-PAC Rep: left vacant for the moment – still looking

Playground Committee Chair: Sara Sundholm – Motioned by Coralee Kwiatkowski, seconded by Nichole Rae

We are still looking for replacements for Treasurer (you will be trained by our current treasurer) and Secretary and D-PAC rep. Please contact Coralee if you are interested in being on the PAC executive!

Chair Report:

The meeting nights have been changed from the third Wednesday of the month to the first Monday of the month to accommodate more parents.

PAC Chair Goals:

To build a strong, even more committed parent community. To mentor someone to take the roll of chair person for the coming 2019/2020 school year. Update the McGowan Park PAC Constitution (this will take two to three meetings)

Treasurer Goals: To be able to have more music programs in school – during school hours. Be able to support the music class with instruments etc.

Secretary Goals: To have the new playground built for the 2019/2020 school year.

Requests: Please let Coralee know dates and plans for any school functions/fundraisers before committing to anything so that everyone can be on the same page and knows what is happening.

Welcome Back BBQ Survey: Still working on compiling all the information from the surveys filled out at the Welcome Back BBQ. Once done, there will be a list of people who are able and willing to help out with various PAC activities that happen throughout the school year.

Direct Donation Drive: Started on October 1 and will run through until October 26th. Requesting \$25.00 per child at the school. Post dated cheques are also accepted! Please note this is not an obligation and we appreciate any and all funds that are donated. Any funds over the suggested \$25.00 will go directly to the Playground Fund.

DPAC: Tuesday, October 16th will be an All Candidates Forum for the hopeful School Trustees at the Henry Grube Centre. This is a good time to hear from those that want to represent your school!

Food Safe Course – paid for by the D-PAC, October 13th and October 29th. Please contact Coralee if you are interested in either courses.

Principal's Report:

It's so great to be the Principal of McGowan Park again this year! Ms. McKenna and I are very much looking forward to the year ahead.

Class configuration and numbers for the 2018-2019 school year – 20 divisions and 438 students! Wow!

New staff are Katie Lundgren gr.4, Kathleen Johnston gr.1/2, Beckie Littlejohn working Tuesdays for Mrs. Kossey gr.2 and Wednesdays for Mrs. Covaceuszach grade ¾, Nichole Ngyugen LART, Jennifer Seidler with Mrs. Lowren-off gr. ¾, Emily Chretien for Mr. Blower gr. 6/7, and new CEA's Irene Penzkafer and Lynn Turmel.

WE plan to host two or three parent nights this year to help update parents on the revised curriculum, presentations of learning, etc and discuss issues such as split classes. Stay tuned!

Upcoming Activities & Dates:

October 10	Earth Rangers (school wide conservation presentation)
October 15	Jr. Dragons Den (grade 5 up)
October 24	Recognition Assembly 'Respect'
October 30	Artstarts – Safire
November 9	Remembrance Day Assembly
November 23	'Positive Rebel Assembly' with speaker Michael Bortolotto

School Funding Considerations for 2018-2019

*one to one reading, classroom discretionary, art club, intermediate class fee, primary gymnastics, Battle of the Books, Spring Production, Parloff ribbons, Eureka Science, Come Read With Me.

Treasurer's Report: Nichole Rae

PAC funds are held in two bank accounts – “General” and “Gaming”.

General Account

The General account ended the 2017-18 fiscal year on June 30 with a closing balance of \$26,661 and two outstanding cheques totaling \$514. A substantial portion of the closing balance was set aside in internal reserves, comprised of \$17,500 for school playground equipment in addition to \$5,725 for anticipated 2018-19 school year expenditures.

Over the 2017-18 year, the PAC used General Account funds to:

- Generate a net profit of \$17,594 through fundraising and community events;

- Support a variety of school improvements, totaling \$9,182; and
- Commit an additional \$9,000 toward school playground equipment.

During the period from July 1 to September 27, deposits to the General Account included payments received for the Welcome Back Barbecue and a small amount of Direct Donation Drive revenue. Several cheques have been written to cover barbecue costs, and the PAC has also paid for a new sign to be installed at the school playground as part of our endeavours to secure additional funding for playground equipment, bringing the Adjusted Balance (once all cheques clear) to \$26,861. As the two internal reserves remain in place (total \$23,225), Unrestricted Funds in the General account now total \$3,636.

The Welcome Back Barbecue netted a profit of \$261, and the Direct Donation Drive has so far generated \$555, of which \$75 is restricted to playground equipment.

Gaming Account

Gaming account funds are received through a grant from the provincial Gaming Branch and must be used to enhance student extracurricular opportunities.

The Gaming account ended the 2017-18 fiscal year on June 30 with a closing balance of \$9,547 and two outstanding cheques totalling \$566. There was also a commitment of up to \$1,060 carried forward to the current year for field trips that occurred late in June, along with \$7,500 held in internal reserve for school playground equipment.

Over the 2017-18 year, the PAC used Gaming Account funds to:

- Support a variety of student extracurricular opportunities, totaling \$4,502; and
- Commit an additional \$4,000 toward school playground equipment.

From July 1 to September 27, the Gaming Account has received deposit interest only. The two cheques outstanding at the end of June have now cleared, and the PAC has now covered the last of the 2017-18 field trips (\$471). The Gaming Account balance now stands at \$8,492. The only outstanding commitment remaining is the PAC's internal playground reserve (\$7,500). Unrestricted funds in the Gaming Account now stand at \$992; however, the PAC has received notice that our grant for 2018-19 has been approved and we will soon be receiving \$10,032 from the Gaming Branch.

Reserves

Between the two accounts, the Playground Reserve now stands at \$25,000, of which \$13,000 was added during the previous school year. The 2018/19 School Year Reserve, standing at \$5,725, will likely be released during the first PAC meeting of the year for use in the current school year.

PAC financial summaries for the year ended June 30, 2018 (PAC_FinancialRpt_20180610) and for the period from July 1 to September 27, 2018, (PAC_FinancialRpt_20180927) are posted in the PAC News section of the school website.

Release of reserved funds totalling \$5,725 from the 2017/2018 school year for beginning of the year requests motioned by Nichole Rae, seconded by Sara Sundholm

Ongoing/New Buisness:

New Playground: Spent time this summer researching grants that McGowan Park will be eligible for and have found some that we can apply for in February 2019 to hopefully help with the funding of the new playground. We have a solid plan for the new playground and are awaiting a walk through with the rep from Habitat Play Equipment to make sure we can do what is planned. We are hoping to put together some parent evenings where we can build school family connections as well as raise enough money to have the playground installed before the 2019/2020 school year.

Halloween Dance: Rebecca Warner will head up this years Halloween Dance. October 26th has been chosen tentatively and will be solidified soon. Discussed there being a \$10.00 fee per family or just have it as donations only.

Please bring a non-perishable item to donate to the food bank. Guardians MUST be present with their children at all times to keep everyone safe and under control.

Security for the exterior doors by parents will be needed. Please contact Rebecca Warner if you're able to help.

Healthy Lunch Program: Joanna would love to continue the program, but as it stands at the moment many things would need to be in place for it to be a successful program:

Online Portal to help streamline the process.

5-10 COMMITTED parent helpers. This is a very big job, but many hands make light work. Parents need to be able to commit to various rolls throughout the school year for things to run smoothly. From contacting vendors, collecting money, handing out food the day of etc.

There has also been feedback that parents would like the healthy lunch program to run more often than once a month. It'd work in conjunction with Ms. O's class' pizza and hotdog day - not compete with it.

Joanna would like to run the program very well if it were to happen again. Thoughts to try it again in January are being discussed.

Winter Carnival: McGowan Park's biggest fundraiser of the year!

We are in need of a new chair person to head up the committee this year. The goal is to have a new chair by the end of October so the planning can start right away and not be left until last minute.

The hope is for a more team approach this year, everyone working together and being able to have meetings throughout the school year leading up to the big day. Please contact Coralee Kwiatkowski if you are interested in filling the chair position for this important night! Please note, the chair should be someone who has attended the Winter Carnival in previous years so they have an idea as to how it runs.

Date for the Winter Carnival – February 22nd 2019.

Winter Parking/Drop Off: Concern for the safety of school drop off/parking during the winter months has been brought up again. It's of paramount importance that we address the problem we have at our school during the winter with the amount of snow we receive and how it affects the roads in front of our school. Sara Sundholm has agreed to contact the City Safety Planner regarding options to bring awareness to the parents of McGowan Park. Fiorella Batch has kindly offered to speak to Worksafe BC for ideas on what we can do as parents to bring awareness to the school family to keep everyone safe.

Next Meeting: Monday, November 5th at 6:45pm in the school library.