



**McGowan Park PAC  
October 18, 2017  
McGowan Park Elementary Library**

Called to order 6:50pm

In Attendance: Coralee Kwiatkowski, Rebecca Warner, Nichole Rae, Sara Sundholm, Chris Brennan, Joanna Clark, Bobby Gill, Kathryn Brown, Ken Breehn, Cori Wickes, Jo McKenna

Adoption of Previous Minutes: Bobby motioned, Coralee seconded.

**Chair Report:**

Welcome Back BBQ: Survey showed that parents are keenly interested in having the Winter Carnival, Movie Nights, Hot Lunches, Welcome Back BBQ and the Halloween Dance with many offering to help with said activities to keep them going.

Direct Donation Drive: Headed up by Coralee Kwiatkowski, it will take place November 1st - November 17th. Please watch for more information in the coming weeks pertaining to it.

D-PAC News: Chris Brennan has been designated by McGowan Park PAC as D-PAC representative. Next D-PAC meeting November 21, 2017

**Principal's Report:**

Upcoming Activities/Dates:

- October 24 & November 2 and 9 -Math Nights with Thor
- October 23 & 26 - Song writing workshops with Norman Foote
- October 26 @ 6pm - Norman Foote Evening Concert
- November 9 @ 1:45pm Remembrance Day Assembly
- November 21 @ 1pm - Justice Theatre – Cyber Bullying

- A date to note is a special (in school) Professional Development activity for teachers – guest Faye Brownlie will facilitate literacy workshops in our school during the day on November 3
- School funding considerations – we need one more chrome cart for housing chromebooks so that we have three secure, rolling charging carts (\$1200)
- McGowan Park 25th Celebration – a community event will be organized for some time in May, PAC support would be welcomed
- Student Learning Grant Fall Request - this is an opportunity to obtain some funds for school resources. A plan has been submitted for McGowan.
- Lunch Time Clubs – seeking parent volunteers for interesting club activities at lunch time. Do you have an interest or skill you could share with kids?
- Snack Shack – a monthly ice cream 'treat' sale by administration at lunch time

C. Wickes, Principal

**Treasurer's Report:**

October 18, 2017 Nichole Rae

PAC funds are held in two bank accounts – “General” and “Gaming”.

#### General Account

Only minor revenues and expenses were recorded in the General account since Sept. 20. The adjusted General Account balance (once all cheques clear) is approximately \$16,500.

The PAC has previously committed to \$8,500 toward the purchase of school playground equipment, bringing the funds available in the General Account to just over \$7,900.

#### Gaming Account

Gaming account funds are received through a grant from the provincial Gaming Branch and must be used to enhance student extracurricular opportunities. The annual report for the 2016-17 school year has been submitted to the Gaming Branch.

Gaming grant funds for the 2017-18 year, totaling \$7,720, have been received. There were no expenses recorded in the Gaming account this reporting period. The Gaming Account balance now stands at just over \$13,500.

The PAC previously committed \$3,500 toward the purchase of school playground equipment, bringing the funds available in the Gaming Account to just over \$10,000.

#### Reserves

Between the two accounts, the Playground Reserve now stands at \$12,000.

The current PAC financial summary, including a detailed list of PAC financial commitments, is posted on the school website.

#### New Funding Requests:

During the meeting the PAC voted to approve the following school improvement costs over the 201/18 year:

General Account Unrestricted Funds as of October 18, 2017 - \$7,940.28

Funding requests from General Account:

- Classroom discretionary (19 @ \$150) \$2,850
- One to One Reading \$300
- Come Read with Me \$275
- Spring Production \$500
- Eureka! Science Workshops \$800
- Family Math Nights \$500
- Sa-Hali Student Award \$500

Motioned to approve requests by Nichole. Seconded by Bobby bringing unrestricted funds to \$2,215.28

Gaming Account Unrestricted Funds as of October 18, 2017 - \$10,002.03

Funding requests from Gaming Account:

- Art Club \$300

- Primary Gymnastics (Increased by PAC) \$2,100
- Intermediate field trips (7.5 @ \$150) \$1,125
- Battle of the Books \$300
- Parloff Ribbons \$250
- Skating transportation \$1,000
- Grade 7 Leaving Ceremony \$200

Motioned to approve requests by Nichole. Seconded by Sara bringing unrestricted funds to \$4,727.03

In regards to funding requests it has been asked that if the actual cost goes over the initial request by 10% or under, permission be given to the treasurer to approve the request to avoid tie ups with activities and time sensitive requests, if funds are available. Coralee motioned. Bobby seconded.

It has also been asked that in regards to requests for funding mid month or shortly after a meeting has occurred that a vote be put out to PAC executive and regularly attending members through email to approve said request. Nichole motioned. Coralee seconded.

### **Ongoing/New Buisness:**

Winter Carnival: February 16, 2018

Bobby Gill, Joanna Clark, Kathryn Brown and Nichole Rae have volunteered to help make it a success but we are still in need of more parents to help. Please contact Coralee Kwiatkowski to sign up. We are hoping to have at least 11 people commit by November.

Norman Foote: October 26, 2017 6:00pm. Ticket Sales start Monday, October 23. Portion of the ticket proceeds will come directly to the PAC. Funds of \$100.00 have been approved to supply decorations and goodies for the concert. Coralee motioned. Sara seconded.

**Next Meeting:** Wednesday, November 15th 6:45pm