



**McGowan Park PAC
May 23, 2018
McGowan Park Elementary Library**

Called to order 6:45pm

In Attendance: Coralee Kwiatkowski, Nichole Rae, Joanna Clark, Sara Sundholm, Cori Wickes, Jo McKenna

Adoption of Previous Minutes: motioned by Coralee, Nichole seconded.

Chair Report:

Coralee has stated her wish to stay on as Chair of the McGowan Park PAC for the 2018/2019 school year. This was seconded by Joanna. We are happy to have Coralee taking on this big responsibility again!

Constitution:

The PAC constitution will be reviewed in the new school year, a date will be chosen for this task at our first PAC meeting of the year.

PAC Members: Our PAC is actively looking for more parent participation in the coming school year. We would love at least one parent representative per class to help with the massive amount that we do every year – from making financial decisions in regards to the donations we, as parents, give to being able to support our teachers in the learning of our children. This doesn't necessarily mean having to volunteer for events but even just being able to participate in our monthly meetings. All McGowan parents are welcome to attend any of the meetings throughout the year.

We are also looking for parents to fulfill the positions of Secretary as well as Treasurer (this position will be given lots of support and training from our current treasurer, Nichole, to ensure accuracy etc).

Principal's Report:

School configuration for next year – some changes will be made in September dependent on the number of students registered, a new portable will be installed at McGowan, grade 6/7 classes will be housed in the portables, 45 K's registered to date, additional staff postings will be for LART and extra class, when approved. No teaching staff leaving, CEA's will change a bit.

K Orientation for new parents is Wednesday, May 30th at 7:00pm. A PAC rep is welcome to attend. The K teachers do a great job of outlining a year in the life of a kindergarten student and what parents should expect and prepare for next year.

Grade 7 Parent Celebration is the evening of May 31st and we say goodbye to our grade 7's in our formal, school wide year end assembly on June 28th at 10:30.

School celebration for 25th anniversary will take place on June 13th at 12:30. Volunteer tea is first in the library, followed by an assembly in the gym. An oak tree will be erected in the front of the school as part of the celebration.

Fun day this year is on Friday, June 15th. Leslie Kossey heads the organizing committee. Our grade 7's won't be participating but will be attending Dragon Boat races at Shumway Lake this year.

Two upcoming school spirit days are May 30th for “Be Bright Day” to wear neon/tie dye colours, and June 20th is “Dress as Your Favourite Character Day”

School Calendar for next year – early dismissal date for Parent/Teacher interviews is October 11th. School Opening day is Tuesday, September 4th. There are six non-instructional days next year:

Friday, September 21, 2018

Friday, October 19th, 2018

Monday, December 3, 2018

Friday, February 8th, 2019

Monday, April 8th, 2019

Friday, May 17th, 2019

Funding requests for consideration:

Intermediate class cameras for integration with curricular goals in ADST (applied design skills technology), art, science, social studies and more. \$3,000 for 15 cameras from Costco.

Grade 2 annual trip to O’Keefe Ranch for their pioneer studies program. \$275

Last but not least, the entire staff at McGowan would like to give a very huge thanks to the PAC this year! You all have been a pleasure to work with and we very much appreciate the support you give to our McGowan staff and students. Your efforts really help to meet the needs of our fantastic school and your continued efforts towards building ‘community’ are more than appreciate.

C. Wickes, Principal

Treasurer’s Report: Nichole Rae

PAC funds are held in two bank accounts – “General” and “Gaming”.

General Account

Deposits since last meeting total \$2,855 and include payments received for the Healthy Lunch Program (April to June lunches) and minor deposit interest. Three cheques written in prior periods (total \$254) have now cleared the bank, along with 2 additional cheques written since last meeting to cover a portion of Spring Production costs (\$388) and the April healthy lunch offering (\$750). Banking fees brought total debits this period to \$1,401. There are two outstanding cheques (total \$949) related to Spring Production and the Healthy Lunch for May, bringing the adjusted General Account balance (once all cheques clear) to \$28,922.

Outstanding Commitments include \$1,550 still to come in previously approved School Improvement expenditures, along with \$17,500 set aside for a future Playground Equipment purchase, \$5,725 is being held in reserve for the coming school year and \$750 to cover the cost of the Healthy Lunch offering for June. Unrestricted Funds in the General Account now stand at \$3,397.

Fundraising and Community Events so far this year have generated a net profit of \$17,471, with the bulk of that coming from the Winter Carnival (\$8,591) and the Direct Donation Drive (\$5,965). The PAC’s major focus for funds raised during the current school year has been the Playground Equipment reserve, with \$9,000 added to the reserve this year. School Improvement spending to date totals \$5,873. Details of this spending can be found in the full financial statements available on the school website.

Gaming Account

Gaming account funds are received through a grant from the provincial Gaming Branch and must be used to enhance student extracurricular opportunities.

Several cheques written in prior periods have now cleared the bank (total \$1,629), and no new cheques have been written this period. With minor adjustments due to deposit interest and banking fees, the Gaming Account balance now stands at \$11,203.

Outstanding commitments include \$3,562 to enhance Student Extracurricular opportunities, along with \$7,500 for a future school Playground Equipment purchase (of which \$4,000 was committed during the current school year), bringing the Unrestricted Funds available in the Gaming Account to just \$141.

Student Extracurricular activities funded through the Gaming Branch so far this year total \$2,288. Details of this spending can be found in the full financial statements available on the school website.

Reserves

Between the two accounts, the Playground Reserve now stands at \$25,000, of which \$13,000 was added during the current school year.

A 2018/19 School Year Reserve, which will allow the PAC to make funding commitments early in the coming school year, has been set at \$5,725.

The current PAC financial summary, including a detailed list of PAC financial commitments, past spending, and fundraising program costs & revenues, is posted on the school website.

Funding requests from school:

Cameras for intermediate classes – PAC has decided to contribute \$1,500 this school year to aid in the purchase of 15 cameras. Nichole motioned, Joanna seconded.

Grade 2 trip to O’Keefe Ranch – PAC has decided to decline the request for \$275 due to classes already receiving funding for bussing costs to yearly gymnastics.

Ongoing/New Business:

New Playground: We have met with Trustee Joan Cowden to discuss our options and requirements to make sure our playground is inclusive to all students in our school. We are currently at a standstill in regards to how we will meet our budget goals in the coming school year. Our goal is to have the playground built before the coming school year ends.

Fun Day: Fun day is two weeks away and we are still in need of volunteers to help with the ordering, purchasing and picking up of the food, as well as running the concession and a volunteer coordinator. If you are up for the task of either, please contact Coralee

Hot Lunches: Thanks to Joanna who has thrown a lot of her time and energy into the hot lunch program at McGowan. And while she plans to continue, she needs support in the way of a reliable team to make this coming school years hot lunch program a success. If you are able to spare an hour or two each month to assist in the success of hot lunches at McGowan Park, please contact Joanna Clark for more details!

School Plan: Students will go back to their previous years classrooms for the first week of school while final adjustments are being made to the class configurations. This week will be used to teach respect and responsibility and safety and security to our students while we transition into the new year with more students and fuller hallways. There will be direct teaching on how to conduct oneself properly in the halls to make it a successful environment for all who attend McGowan.

Staff Appreciation Lunch: Date to be announced.

Next Meeting: Wednesday, June 20th at 6:00 at Milestones Restaurant.

