



**McGowan Park PAC  
January 17, 2018  
McGowan Park Elementary Library**

Called to order 6:50pm

In Attendance: Coralee Kwiatkowski, Rebecca Warner, Nichole Rae, Sara Sundholm, Joanna Clark, Lindsay Willis-ton, Sushma Kaluvalcolanu, Kathryn Brown, Cori Wickes

Adoption of Previous Minutes:

It is noted that an approved funding consideration to increase the intermediate field trip funding from \$150/ class to \$200/class to bring it to the same amount as that given to the primary classes was missed in the previous minutes from the November 15, 2017 minutes. The motion was brought forward by Nichole Rae and seconded by June Blake.

Minutes for the current meeting were motioned by Sara, Coralee seconded.

**Playground Committee:**

The playground committee has been hard at work collecting quotes and looking into possible grants that may be accessible. Kathryn Brown has been putting together ideas for sponsorship packages and donation ideas. We have increased our goal to \$75,000 to encompass the extra expenses that come with a new playground – shipping, duty, ground cover etc. We hope to make this goal before the end of this school year. Thanks to all the generous donations that are helping to make this happen!

**Chair Report:**

Carnival:

June Blake to send out letter to families on Friday January 19.

Volunteer Coordinator still needed. Coralee will assist, but someone is needed to be there during the days leading up to and including carnival.

An Assistant is needed for June Blake to ease the workload.

Constitution:

The PAC constitution, which states what we do will need updating after the winter carnival as it's been several years since the last update. This will take a few meetings, and will need input from parents. If you're interested, please let Coralee know.

**Principal's Report:**

Regrets from Trustee Joan Cowden – District Capital Plan information – date scheduled for later.

Thank you to PAC for continued support! We look forward to working throughout term #2 together!

Upcoming Activities/Dates:

- Feb 8 Kamloops School of the Arts performance @ 10:30
- Feb 9 White Cane Presentation for primary students
- Feb 12 Family Day Holiday
- Feb 13-16 Kindergarten Registration!
- Feb 15 Science Fair in Library
- Feb 22/23 Professional Development Days
- Feb 26 Pink Shirt Anti-Bullying Day
- Mar 15 Monster Theatre @ 1:15

School funding considerations for PAC –

▪ FN curricular program with guest Charlotte	-\$500
▪ Chrome book rolling cart	-\$1,200
▪ Music club recorders	-\$200
▪ iPads for K	-\$4,000

Lunch Time Clubs – teachers are hosting sports practices and activities, art club, spirit club, choir. Music club (recorder), google classroom, and drama club will be new this semester!

Communication – teachers communicate with parents in many formats at McGowan. This includes agendas, weekly or monthly newsletters, blogs, weekly email, phone calls, conferences, meetings, informal chats, IEP meetings, etc. Are parents feeling well connected? Cori wants to know. Thanks.

### **C. Wickes, Principal**

#### **Treasurer's Report:** Nichole Rae

PAC funds are held in two bank accounts – “General” and “Gaming”.

#### General Account

The PAC received additional revenue from the Direct Donation Drive (\$3,260) and from the school district's annual Fund Allocation (\$250) since last meeting. Two cheques written in prior periods (total \$3,100), related to Classroom Discretionary spending and the Welcome Back Barbecue, have now cleared the bank. There is one outstanding cheque (\$500) for Family Math Nights. The adjusted General Account balance (once all cheques clear) is \$19,900.

Outstanding Commitments include \$2,050 remaining for this year's School Improvement expenditures, along with \$8,500 for a future Playground Equipment purchase. An additional \$3,000 has been set aside to cover expenses for the upcoming Winter Carnival, bringing the unrestricted funds available in the General Account to \$6,350.

Fundraising and Community Events so far this year have generated a net profit just shy of \$7,250, with the bulk of that coming from the Direct Donation Drive (\$6,025). School Improvement spending to date totals just over \$5,000.

The Healthy Lunch program initiated this month has generated \$4,065 in revenue (not yet deposited); however, the bulk of these funds will go to the vendor as payment for upcoming lunches. This revenue is not reflected in the latest financial report.

#### Gaming Account

Gaming account funds are received through a grant from the provincial Gaming Branch and must be used to enhance student extracurricular opportunities.

There were no significant revenues or expenses recorded in the Gaming account this reporting period, though there are two outstanding cheques (total \$350) related to Art Club and Primary Gymnastics. The adjusted Gaming Account balance (once all cheques clear) now stands at approximately \$13,100.

Outstanding commitments include \$5,300 to enhance Student Extracurricular opportunities, along with \$3,500 toward a future school Playground Equipment purchase, bringing the unrestricted funds available in the Gaming Account to approximately \$4,300.

#### Reserves

Between the two accounts, the Playground Reserve now stands at \$12,000, and the Winter Carnival reserve is at \$3,000.

The current PAC financial summary, including a detailed list of PAC financial commitments and summary of revenue & expenses by program, is posted on the school website.

### **FUNDING DECISIONS DISCUSSED**

There is nearly \$10,700 in unrestricted funding available between the General & Gaming Accounts. No new funds have been set aside for the Playground Reserve, a PAC funding priority, during the current school year.

Approved:

- \$200 toward musical instruments (recorders) for new lunchtime music club starting up
- \$500 toward Hat Creek Ranch Walking Museum (staff visit to all Grade 4's)
- \$8,000 additional toward Playground Equipment (\$4,000 from General, \$4,000 from Gaming), bringing total Playground Reserve to \$20,000.

Declined

- \$1,200 toward a new ChromeBooks storage/charging cart. The school currently has two, one purchased with PAC funding (2016/17).
- \$4,000 toward iPads for Kindergarten classrooms.

All requests approved and declined were motioned by Coralee and seconded by Rebecca – all parents in attendance were in favour of these decisions.

**Ongoing/New Buisness:**

**Hot Lunch Program:**

What a great success! \$1.00 from each order will go directly to PAC. This first ordering period has brought in over \$500 for PAC. Great job to Ms. O's class for helping to distribute meals to the kids at lunch time.

During the meeting it was asked whether, in the future, there will be more food options, or different companies brought in, or having it more than once a month. The committee wants to make sure that things are being run smoothly before branching out so as not to create unnecessary chaos, and the possibility of our kids not getting their meals. The committee will discuss these items as things progress.

Please note that Ms. O's class will still be doing pizza and hot dog orders throughout the month as well!

Thanks to Joanna and her team for organizing this fantastic program!

**Inclusion Committee:**

Discussion about an inclusion committee being formed. Needing more information about how to set this up correctly. Any interest in heading this up?

**Next Meeting:** Wednesday, February 28 at 6:45pm in the school library