



**McGowan Park PAC
April 11, 2018
McGowan Park Elementary Library**

Called to order 6:45pm

In Attendance: Coralee Kwiatkowski, Nichole Rae, Joanna Clark, Rebecca Warner, Sara Sundholm, Bobby Gill, Cori Wickes, Jo McKenna

Adoption of Previous Minutes: motioned by Coralee, Sara seconded.

Chair Report:

Carnival:

Carnival committee as a meeting – great reviews from all involved. In the end we had a few less people than last year, but made more per person. Prices were discussed and whether the amount of wrist bands for families with multiple children should get a discount.

During the PAC meeting, admin again reiterated the teachers request for first opportunity to volunteer as well as having the raffle baskets out earlier with the potential to purchase tickets for the raffle baskets earlier.

There were some concerns about the end of evening money counting and how it can be more streamlined – counting machines, more volunteers etc.

In the end it was concluded that the Winter Carnival is a huge fundraiser that is enjoyed and anticipated by the whole school community and we would like to continue it.

Constitution:

The PAC constitution will be gone over soon, dates will be picked according to the schedules of the volunteers.

D-PAC Conference:

May 5-6th on the coast. The goal was to send two people to the conference this spring, but we are hoping to reach that goal for the fall conference.

Principal's Report:

School Configuration for next year – similar size to this year, 40 K's registered so far.

Instructional Rounds in April – McGowan will be participating in a third instructional rounds this spring on the topic of student resilience & struggle. Date is April 24th.

School celebration for 25th Anniversary – June 13

Football 0 new to sports at McGowan is flag football this year. Over 40 students tried out for teams and 25 grade 6/7 students are representing McGowan competing with 17 other schools.

Upcoming Activities/Dates – there are many in the slender. Parents are encouraged to look at the website on a weekly basis and check their child's agenda on a daily basis.

C. Wickes, Principal

Treasurer's Report: Nichole Rae

PAC funds are held in two bank accounts – “General” and “Gaming”.

General Account

The PAC deposited revenue from the Winter Carnival (silent auction items) and deposit interest since last meeting (total credits \$113). Several cheques related to Winter Carnival, Healthy Lunches, and the Direct Donation program (reimbursement for a family's second donation) cleared the bank, with banking fees bringing total debits to \$5,100. There are several outstanding cheques (total \$387) related to Winter Carnival, Spring Production, and the Cariboo Mainline Regional Science Fair, a program the PAC decided to cost-share with the school through an email vote conducted since last meeting. The adjusted General Account balance (once all cheques clear) is \$28,029.

Outstanding Commitments include \$1,917 remaining for this year's School Improvement expenditures, along \$12,500 for a future Playground Equipment purchase. Financial statements for this period also reflect a \$5,725 reserve for the coming school year, to be discussed (not yet approved). This would leave Unrestricted Funds in the General Account at \$7,888.

Fundraising and Community Events so far this year have generated a net profit of \$16,205, with the bulk of that coming from the Winter Carnival (\$8,591) and the Direct Donation Drive (\$5,965). School Improvement spending to date totals \$5,873.

Gaming Account

Gaming account funds are received through a grant from the provincial Gaming Branch and must be used to enhance student extracurricular opportunities.

One cheque written in prior periods (total \$312) for Primary Gymnastics cleared the bank since last report, and there are two outstanding cheques (total \$1,123) for Skating bus costs and Art Club. The adjusted Gaming Account balance (once all cheques clear) now stands at \$11,708.

Outstanding commitments include \$4,065 to enhance Student Extracurricular opportunities, along with \$7,500 toward a future school Playground Equipment purchase, bringing the unrestricted funds available in the Gaming Account to approximately \$142.

Reserves

Between the two accounts, the Playground Reserve now stands at \$20,000. A reserve to allow the PAC to make commitments early in the coming school year is under consideration.

The current PAC financial summary, including a detailed list of PAC financial commitments and summary of revenue & expenses by program and a final accounting of the 2018 Winter Carnival, is posted on the school website.

Funding Requests:

\$5,000 to come from the general account towards the playground reserve. Coralee motioned, Nichole seconded.

\$370 for Parloff ribbons – increased from previous years' \$250. Declined. The PAC will stick to \$250 contribution for this year's ribbons.

\$5,725 to come from the general account to be held on reserve for the 2018/2019 school year. Sara motioned, Rebecca seconded.

Ongoing/New Business:

Hot Lunch Program:

Bobby has brought the idea of using the automated Munch-a-Lunch to McGowan Park for 2018/2019 school year. It would include our pizza and hotdog days as well as our current hot lunch program brought to you by the PAC. There is a three month free trial then after that the costs to the PAC would be \$300/school year. When all is said and done there is an average of 33% profit from using this program.

There were concerns voiced regarding the use of the secure account payment program that Munch-a-Lunch uses. Nichole said she will look into the company to see if it will have any hidden fees or anything that could cause issues for parents and PAC.

There was a lot of discussion over this decision and we will table it for the time being while research is being done – possibly revisit it at our May PAC meeting.

New Playground:

The playground committee is still working hard to get everything in place to start their fundraising campaign. There are a lot of roadblocks in the way at the moment and they are working with the principal and Trustee Cowden to hopefully overcome them in a timely manner.

Fun Day – Fun day is rapidly approaching – June 15th. We are trying to get ahead of the game by finding someone to head up this year's Fun Day concession. Any volunteers? Please contact Coralee.

Next Meeting: Wednesday, May 16th @ 6:45