

**McGowan Park Elementary School**  
**Parent Advisory Council**  
**October 18, 2016**

**Call to Order:** 6:35 pm

**In Attendance:** Cori Wickes, Gitte Nessman, Rebecca Warner, Julie Turley, Nichole Rae, Tim Scallon, Amber Piva, Coralee Kwiatkowski, Jen Stuart, Marlene Ryde

**Additions to the Agenda:** none

**Adoption of Previous Minutes:** Coralee motioned, Gitte, seconded

**Correspondence of Note:**

- some general mail in our PAC box.
- Some mail given to Mr. Staginnus regarding a BC author

**Principal's Report:** Cori Wickes

- Class configurations and transitions made successfully for a new year – 16 divisions, 389 students at McGowan!
- New staff were identified (Ms Graf, Ms Covaceuszach, Ms Walker, Ms Tebulte)
- There is a need for a review and long term plan of McGowan's space including discussion of the library used as a music room, Pineview catchment, etc. This will be brought up with the Assistant Superintendent
- A parent info night on the new curriculum is being planned by teachers – a date will be established prior to Christmas break
- Parent input on report cards is being sought – info on Ministry website
- Funding considerations for the 2016-2017 school year:
  - One to one reading \$300
  - Classroom discretionary 150/class
  - Art club \$300
  - Intermediate class fees 9x150= \$1350
  - Primary gymnastics \$1500
  - Battle of the Books \$300
  - Spring Production \$500
  - Cookie bake for New Life Mission \$150
  - Parloff ribbons \$250
  - Eureka! Science program \$650
  - Come Read with Me \$5 per child x 36 gr. 1's = \$180
  - Skating TBD

- ChromeBooks
- 2nd ChromeCart
- Smaller carrier boxes (carries 8 ChromeBooks per box)
- Playground addition (something near climbing wall)

**Treasurer's Report:** Nichole Rae

**General Account (Sept. 17 to Oct. 14, 2016)**

- Expenses incurred this reporting period:
  - Volunteer reimbursement for the welcome back barbecue - \$83.20
  - District fee for the one-to-one-reading program - \$50.00
  - Banking fees - \$6.22
- The adjusted closing bank balance (once all cheques clear) is \$9,559.67.
- The PAC has outstanding commitments of approximately \$3,860 for items requested by the school during the previous school year (ChromeBooks storage cart, primary PE program resources, illuminated microscopes). In addition, \$1,800 is being held in reserve for the winter carnival.
- As of Friday, Oct. 14th, the Direct Donation Drive had raised \$1,890, bringing the total unrestricted funds available for spending to \$5,784.72. Additional donations have since been received.

**Gaming Account (Sept. 17 to Oct. 14, 2016)**

- Gaming account funds are received through a grant from the provincial Gaming Branch and must be used to enhance student extracurricular opportunities.
- The gaming grant for the 2016/17 school year was received earlier this month, adding \$7,180 to the gaming account balance.
- Expenses incurred this reporting period:
  - Banking fees - \$3.00
- The adjusted closing bank balance is \$10,740.02. There are no outstanding cheques and no outstanding commitments.

The current financial summary is posted on the school website. Printed copies are available upon request.

**DPAC Report:**

- we do not have a representative from our school; possibility: rotate PAC members to attend. Also, Gitte will put it out on email that we are looking for a rep.

## **Ongoing/New Business:**

- Direct Donation Drive – halfway to our goal of \$7,000.00
- Hot Lunch Program - Mrs. Oryschak's classroom is still offering pizza and hot dog lunches. PAC is no longer offering hot lunches.
- Timing of meeting – should we alternate and do every second meeting during the day? Gitte will send out an email (she has 150 families) asking for timing requests
- Halloween Dance – Fri Oct 28<sup>th</sup> 6-8 pm (Rebecca and Tim). Newsletter went out. Responses are in PAC mailbox.
- Winter Carnival – Andrea has the binder and will update it. Will give it to us in November. Tim is volunteering to organize the carnival, and there are a wide range of helpers.
- New school funding requests discussed and APPROVED during meeting:
  - Classroom discretionary: \$150/class x 16 classes = \$2,400
  - One to One Reading: \$300
  - Art club: \$300
  - Primary gymnastics: 2 trips per class, including bus transport - up to \$2,100 (covers 9 classes including gr. 3/4 split; last year cost was \$2,064)
  - Battle of the Books: \$300
  - Spring Production: \$500
  - Parloff Ribbons: \$250
  - Eureka! Science workshops: up to \$650 (last year cost was \$620)
  - Come Read With Me: \$5/student x 36 grade 1s = \$180
- School funding requests DEFERRED:
  - Intermediate class fee - Cori plans to bring further information
  - Cookie bake for New Life Mission - discussion around participating classroom's involvement in raising funds for this activity
  - Bus transport for ice skating - waiting for cost estimate
  - Additional ChromeBooks
  - 2nd ChromeCart
  - ChromeBooks carrier boxes
  - Playground additions
- Once we know more about our direct donation drive, we will look at big picture. Decision made to defer to next meeting. Might need a separate meeting to look at big picture spending like playground equipment.

**Next meeting** – Gitte will wait for email responses about meeting days and times and get back to us.

**Meeting adjourned at 8:07 pm**